

**Springerville Planning & Zoning Commission  
Work Session Minutes  
March 18, 2004**

Present: Chair – Arnold Moya, Vice-Chair – Bill Lucas, Betty Amator, Larry Martin, Kay Matthews, and Dan Slaysman.

Absent: Bridgett Laney

Staff: Kurt Hassler – Zoning Administrator, Michelle Schlosser

Public: Pat and Evelyn Arabie, Jan Burr, Larry and Catherine Jaeger, Kay Dyson, Dan Hill, Lee and Rita Godsey, Chuck and Joan Williams, Thomas Watkins, Peggy Reed, Alan Watkins, Al and Linda Matthews, Walter Brannan, Linda Rivera, Leonard Garcia, Marian Nugent, Memory Jackson, Chuck Orona, Thea Clemons, Jeff Plucas, Willie and Flora Castillo, JA and Mary Dargitz, Dan and Amy Pulsifer, Stephanie (Boles), Robert Zammit, Henry and Cora Lee, Henry Lee, Jr., Susan Silva and Morris and Angela Padilla.

**1. Call to Order**

The meeting was called to order at 6:23pm by Chair Arnold Moya.

Roll Call:	Present:	Arnold Moya William Lucas Betty Amator Larry Martin Kay Matthews Dan Slaysman
	Absent:	Bridgett Laney

**2. Public Participation**

None

**3. Community Master Plan Review**

Discussion of the updates to the master plan for the Town of Springerville.

Pat Arabie: Is there going to be a continued source of information, some publication, so we can get a written update on the Master Plan, pertaining to RV Parks? I saw the pictures and different colorations of areas that were in the Master Plan but don't remember seeing anything relative to the East or West end as far as the colored portions of that.

Chairman Moya: We haven't been getting together recently for the Master Plan and have had other stuff that has taken up our time. When it's done, we will have a Master Plan and Map that is up to date. When the process is complete, then we will be able to give you the information that you need.

Pat Arabie: Public participation to the end result of the Master Plan being discussed, how is the commission going to attract public participation and opinion other than a P&Z meeting every couple of weeks.

Chairman Moya: Our last meeting we decided to ask who would be willing to participate in a Master Plan committee and will be getting that information after public participation. Pat, would you be willing to get on the committee? It would be great to have the public

participate. With that, we'll go back to our work session and see what the commission came up with. I asked a few people and they didn't want to participate.

Commissioner Lucas: I got zero response as well. Members of the public would be suitable as it is your master plan not Planning and Zonings. It would be nice to have a committee that would be comprised of a council member, one or two people from Planning & Zoning and an equal number of people from the public as in business people, people who work for the town, unless there is some type of exclusion. I understand you volunteer?

Pat Arabie: Sure.

Jan Burr: Has there been any newspaper publications to find volunteers?

Kay Matthews: We've tried that a few times.

Kurt Hassler: Not for this particular committee we are trying to form. We've tried it before for the Planning and Zoning Commission, airport committees, parks committees with no response.

Commissioner Lucas: It is easier to draft somebody from the Council, Planning and Zoning, Parks and Recreation and the Airport as well as the public.

Chairman Moya: Edde, you just came in and we are talking about people of the public who might want to get into a committee to work on the Master Plan update.

Edde Castillo: I'll do it.

Chairman Moya: If any of you know anyone that might be interested, please have them get a hold of us.

Kay Dyson: What is the amount of the grant that was awarded for the master plan update?

Kurt Hassler: \$10,000.00, 50/50 match, \$10,000.00 from the State, \$10,000.00 from the City.

Kay Dyson: And how are we spending that? Will we hire a facilitator?

Kurt Hassler: It hasn't been discussed yet how they want to spend the money.

Kay Dyson: When I did this before, a bid went out to hire a facilitator then, each department head would analyze their needs and potential town impacts. The consultant then wrote the environmental reviews and other facets. The Town Council then appointed people which only met two or three times. The results were then given to the consultant, it was put into a plan and presented. We then posted maps in different places for public comment. The plan was then revised and adopted by the commission. That is a \$25,000.00 process.

Chairman Moya: I think a state-of-the-art master plan would benefit the Town of Springerville.

Jan Burr: In our area we have Hwy 180 and Hwy 60. Vehicle count on each highway can help. What businesses would be impacted the most by high or low traffic, tourism, etc. People don't want to travel off the beaten path, especially RV's.

Chairman Moya: That is the kind of feed-back we need.

Jan Burr: A good facilitator is important.

Chairman Moya: Agreed.

Jan Burr: Art Harrington may know people in the community that are qualified or trained to facilitate, or someone in the Forest Service.

Chairman Moya: If anybody knows of someone, please let us know. Kay, how about your husband?

Kay Dyson: Yes and possibly U of A Cooperative Extension in St. Johns, Mike Howser, has experience, or Dept. of Commerce. I would try Milt Overton, Apache County P&Z.

Pat Arabie: A possible other source could be the local college, U of A, ASU, for undergraduate participation.

Chairman Moya: One of our previous administrations investigated that avenue and I don't know if we got any response. I know Pete Hunt was on our Planning & Zoning Commission at one time and he got information from Snowflake who did take the university route. I would like to see that, a professional plan.

Larry Martin: Could we send a form letter to the different Universities?

Kurt Hassler: I would contact them by phone, not letter. They will never look at the letter.

Chairman Moya: Let's document all these ideas and the commission will decide the best route.

Betty Amator: I thought a few meetings back, we agreed that the commission would take on the project of starting the master plan update. Gathering material, doing whatever we could do then call someone else in if we didn't feel comfortable with what we found. I thought tonight we were going to have different people go to business owners in town, get their comments and have questions, finding out what the businesses were interested in themselves then come back and discuss this.

Chairman Moya: This is true but I feel insecure about my knowledge of master plans and what the new master plans might look like.

Jan Burr: What Betty is talking about is something you guys can do. The initial step is to gather the information which has to be done whether you've got a facilitator or not. Then, if you don't feel comfortable, vote to bring in a facilitator.

Chairman Moya: I think a facilitator could tell us what areas would be best to investigate and get information so we get relevant information.

Kay Matthews: We've already talked about all this and this never happens. I think we need to find out from Town Council, what direction to go.

Chairman Moya: And, are we going to have the time to do this on top of what we are already doing?

Kay Matthews: Also, I asked when I first got on the commission about some things in the town ordinances that need to be updated but I was told you don't mess with the ordinances until you've got your general plan together and you have your ordinances

match your general plan. We can't be changing ordinances if it's not relevant with the plan.

Chairman Moya: True, we need to decide if we get a committee to take care of it or get a facilitator to guide us first. Any other commission questions? I know we have to decide this issue.

Kurt Hassler: I am not clear as to what you want me to do.

Chairman Moya: With the funding we do have, we need to decide if we can get a facilitator and then it would be up to the either the Council and/or commission to decide from there.

Larry Martin: I would like to see us get a hold of the universities and see if someone would like to do their masters degree on this.

Chairman Moya: Do we need a motion?

Kurt Hassler: You can't do that during a work session but I still need direction. I've heard several different things, what does the commission as a whole want me to do?

Chairman Moya: Commissioner Martin did give you one of the alternatives. Does anyone else have anything else.

Kay Matthews: I think we need direction from the Council.

Bill Lucas: Kurt could be contacting the state universities to see if someone would be interested in working with the Town of Springerville, as a graduate program? I am hearing people would like to see what the feasibility is in bringing in a facilitator without actually hiring one. Who would be available? What kind of resources or information or direction they would provide us? What the potential cost is? And, get direction from Council. If we get feedback on these courses by the next meeting then we can pick which one is best.

Chairman Moya: And I believe with the new council member, those are some of the things he would like to make a priority.

Kurt Hassler: We can set up a joint work session at 6p.m. before the next meeting in April. I will inform the Council and double check with their schedules.

Chairman Lucas: I would like to say yes, let's do that but concurrently, visit with the universities then we can through out the resources available.

Betty Amator: I thought, like on page 3 of our master plan, in the past P&Z members were going to update these subsections.

Chairman Moya: I believe staff was going to take care of the statistics?

Kurt Hassler: Yes, and we have most of those. We haven't contacted the schools or hospital yet. I think there is a desire from Pete Hunt, newly elected council member who will take his seat in June, to take it further than just these statistics so I didn't want to waste a lot of their time if we wanted to expand or didn't want that stuff but we do have new numbers for the town.

Betty Amator: So the other portion we are going to vote on is the seven elements of growing smarter.

Chairman Moya: I don't believe we are including that in this plan. We are getting the master plan and the growing smarter . . .

Betty Amator: But these are the guidelines.

Kurt Hassler: We don't have to have all those elements.

Betty Amator: No, we have to have the eleven.

Kurt Hassler: The question is, do you want them?

Betty Amator: That's what we voted on to get it up as close to the requirements while we were redoing so we wouldn't have to go back and redo it.

Chairman Moya: The facilitator would also include that and maybe one of the things that would be taken care of if we have a facilitator.

Commissioner Lucas: I'd make a suggestion that we contact the Dept. of Commerce who might review the master plan. Or, what are they looking for to give us an outline.

Kurt Hassler: I think we have draft copies but can get final copies of St. Johns and the County, that have been dealt with in the last year and get copies to you and don't hesitate to call and come in if you ever have any questions on this.

4. **ADJOURNMENT**

Motion to adjourn the meeting by Kay Matthews/Bill Lucas.

Vote:	Ayes:	Arnold Moya William Lucas Betty Amator Larry Martin Kay Matthews Dan Slaysman
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Nays:	None
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Arnold Moya, Chair